

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on April 17, 2008 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Ms. Patricia Patch, Vice Chair/Treasurer; Mr. Ken Rivard, Secretary; Ms. Veronica Clifford; Mr. Ken Griffin; Dr. Wasim Niazi; Dr. David L. Hosley; Mr. Michael D. Powell, C.M., ACE, Executive Director; Mr. Timothy Pickles, Esq., Airport Attorney.

Call to Order

Mr. Sansom was present via teleconference; therefore, Ms. Patch was acting Chair. Ms. Patch called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Ms. Patch asked whether or not there were any requests to amend the Agenda. Seeing none, Ms. Patch called for a motion to approve the Agenda as presented. Ms. Clifford made a motion to approve. Mr. Griffin seconded. All voted aye. Motion passed.

Approval of the Titusville – Cocoa Airport Authority Minutes

Ms. Patch called for approval of the March 20, 2008 Regular Meeting Minutes. Mr. Griffin made a motion to approve the minutes as presented. Dr. Niazi seconded. All voted aye. Motion passed.

Presentations**Item A – Mr. Dan Hollander of the Civil Air Patrol – Merritt Island Airport**

Mr. Dan Hollander stated that he and Mr. Bill Weiler, the Public Affairs Officer, were there to discuss moving their facility at the Merritt Island Airport and also to explain what the Civil Air Patrol (CAP) did. Mr. Hollander turned the floor over to Mr. Weiler, who gave a brief history and description of the CAP and discussed the consolidation of all their regional facilities at the Merritt Island Airport if the new facility worked out.

Mr. Weiler held a brief question and answer session with the Board and the Public.

Mr. Hollander made closing remarks and expressed his appreciation to the Airport Authority staff for assisting the CAP with their move. Mr. Hollander concluded his presentation.

Consent Agenda**Item A – Needed, Already Budgeted, Equipment Renewal/Replacement for:
Maintenance Work Truck
Maintenance Mower Deck at TIX
Covered Shade/Weather Structure for Maintenance Equipment at TIX**

Ms. Patch called for approval of the Consent Agenda. Ms. Clifford made a motion to approve. Mr. Griffin seconded. All voted aye. Motion passed.

New Business**Item A – Discussion & Approval of the Proposed 2008-2009 Fiscal Year Budget**

Mr. Powell introduced the item and gave a brief description. Ms Patch inquired as to whether or not a motion was needed. Mr. Pickles stated that a motion was needed to submit the preliminary budget to the County. Discussion ensued amongst the Board.

Dr. Niazi asked if there was a big difference between the new budget and last year's budget. Mr. Powell answered that there was not a lot of difference. Mr. Rivard recommended having a workshop. Dr. Hosley supported Mr. Rivard's recommendation. Discussion continued.

Dr. Hosley made a motion to hold a workshop to discuss the budget on June 19, 2008 in conjunction with the Regular Board Meeting. Mr. Griffin seconded. All voted aye. Motion passed.

Mr. Rivard made a motion to approve the preliminary budget to submit to the County. Mr. Griffin seconded. All voted aye. Motion passed.

Item B – Discussion & Consideration of the Titusville-Cocoa Airport Authority's Charge to the Valiant Air Command for the Annual Warbird Airshow

Mr. Powell gave a brief description and overview. Following his overview, Mr. Powell turned the floor over to Mr. Lloyd Morris, Commander of the Valiant Air Command (VAC).

Mr. Morris thanked Staff for their support during the 2008 Airshow and stated that many years ago the Airport Authority actually sponsored the Airshow but in time began asking for a fee of \$100 a day. Mr. Morris stated that the VAC was requesting a waiver of the current \$3,000 fee. Discussion ensued amongst the Board.

Dr. Hosley asked if the Authority could absorb the costs. Mr. Powell confirmed Mr. Morris' earlier comments and stated that the Airport Authority would be able to absorb the costs. Discussion continued.

Ms. Clifford made a motion to waive the \$3,000 fee. Dr. Niazi seconded. Discussion continued.

Ms. Clifford added to her motion that the \$3,000 fee would be waived from here on out. Dr. Niazi agreed to the addition. Discussion continued amongst the Board.

Ms. Patch called the question. All voted aye. Motion passed.

Information Section

Executive Director Report

Mr. Powell reported that the Gryphon Group at Space Coast Regional Airport was seeking to relocate their operation and Authority Staff had identified a parcel of ninety-eight acres west of Grissom Parkway. Mr. Powell stated that the location would remove Gryphon Group from airfield proper and that it had the least possibility of flight tracks. Mr. Powell stated that it would also allow Gryphon Group to pull all of their satellite locations into one compound. Mr. Powell stated that Staff had met with the City of Titusville, the County and Gryphon Group and all were supportive.

Mr. Powell reported that Staff had been working with EELs to acquire property adjacent to Runway 9 at the Space Coast Regional Airport in order to remove the displaced threshold. Mr. Powell stated that EELs had agreed to consider swapping the roughly 52 acres of property for ninety-three acres in the Industrial Park and that tentatively the land would be used for scrub jay habitat.

Mr. Powell reported that in an effort to continually work on improving relations with the community, Staff would be speaking with the Czech Republic Delegation at an EDC meeting on the following Tuesday and would also be speaking at the Port Commission meeting on the following Wednesday.

Discussion ensued amongst the Board concerning the Gryphon Group relocation. Ms. Clifford made a motion to authorize Mr. Powell to assist the Gryphon Group in filing any necessary paperwork with the City of Titusville. Dr. Hosley seconded. Discussion continued amongst the Board.

Ms. Patch called the question. All voted aye. Motion passed. Mr. Sansom asked if it would be appropriate to receive a letter of intent from the Gryphon Group. Mr. Pickles stated that it would be appropriate and he would get it together to bring back to the Board at the next Regular Board Meeting. Discussion continued.

The Board discussed the upcoming t-hangar inspections. Dr. Niazi stated that once the inspections were completed it would be a good idea if Staff came back to the Board for comment on whatever issues there were. Discussion continued regarding some of the issues with t-hangar compliance.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles stated that he would like to remind the Board about the Sunshine Law because he had seen an article about a Sunshine violation with the County. Discussion continued.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Rivard asked Mr. Pickles if there was any progress on receiving money back from Haskell for the Corporate Terminal Project at Space Coast Regional Airport. Mr. Pickles stated that he was currently in the process of researching that issue.

Mr. Powell reported that everything in the Check Register & Budget to Actual was in line.

Administrative & Project Reports – None

Ms. Patch called a five minute recess.

Authority Members Report

Ms. Patch called the meeting back to order.

Mr. Powell stated that Mr. Rivard had a list of discussion items and gave a brief overview. Mr. Powell turned the floor over to Mr. Rivard.

Mr. Rivard discussed the proposed Self-Serve Fuel Facility at Merritt Island Airport. Mr. Rivard stated that he felt it was a mistake to allow the FBO to control the Self-Serve Fuel Facility. Mr. Powell provided an overhead diagram of proposed locations for the new tanks. Mr. Powell gave a brief history and explanation. Discussion ensued amongst the Board.

Mr. Rivard discussed the sublease between Baer Air and the FBO at Merritt Island Airport. Mr. Rivard stated that he didn't believe that sublease had been approved by the Board. Mr. Powell stated that Mr. Deric Dymerski of Atlas Aviation had sent Staff a signed copy of the sublease. The Board concurred that the sublease was approved and signed. Mr. Bill Baer of Baer Air confirmed that the sublease

was all wrapped up in the sale from Island Aviation to Atlas Aviation and was properly executed.

Mr. Rivard thanked Mr. Powell for arranging a group meeting for the tenants at the Merritt Island Airport with the LPA Group who was doing the Merritt Island Master Plan Update.

The Authority Members Report was concluded.

Public & Tenants Report

Mr. Tony Yacono made a comment that the new FBO, Space Coast Aviation, was giving tenants a reduction on fuel prices. Mr. Yacono announced the next Young Eagles event on May 17, 2008, and stated that they were trying to get twenty or more planes for that day. Mr. Yacono stated that the Maintenance Staff was doing a great job on rebuilding some of the hangars at Merritt Island Airport.

The Public & Tenants Report was concluded.

Adjournment

Ms. Patch asked for a motion to adjourn. Ms. Clifford made a motion to adjourn the meeting. Mr. Rivard seconded the motion. Mr. Patch called the question. All voted aye. Meeting was adjourned.

JERRY SANSOM, CHAIRMAN

KEN RIVARD, SECRETARY