

**TITUSVILLE – COCOA AIRPORT AUTHORITY**

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on April 23, 2009 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Ms. Patricia Patch, Vice Chair/Treasurer; Ms. Veronica Clifford, Secretary; Mr. Ken Griffin; Dr. David L. Hosley; Dr. Wasim Niazi; Mr. Michael D. Powell, C.M., ACE, Executive Director; Mr. Timothy Pickles, Esq., Airport Attorney. Mr. Al Elebash was absent.

**Call to Order**

Mr. Sansom called the meeting to order and determined that a quorum was present.

**Approval of the Agenda**

Mr. Sansom asked the Board if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion. Mr. Griffin made a motion to approve the Agenda as presented. Dr. Hosley seconded. Mr. Sansom called the question. There were no objections to the motion. Motion passed.

**Appearances - None****Presentations –****Item A – The Economic Development Commission of Florida’s Space Coast Discussing Their Three Year Strategic Plan: The Journey Forward**

Mr. Powell introduced Ms. Kim Agee from the EDC. Ms. Agee gave a presentation followed by questions from the Board. Mr. Powell read an email from Airport Authority Board Member Mr. Al Elebash, who was not in attendance. Mr. Elebash stated in his email that he wasn’t sure about the plan and would need further information, but would support whatever decision the Board made. Discussion continued.

Ms. Agee concluded her presentation.

**Item B – The LPA Group, Inc. Discussing the Master Plan Update for Merritt Island Airport and Public Open House**

Mr. Powell introduced Ms. Tricia Fontinato and Mr. Phil Jufko from the LPA Group. Ms. Fontinato and Mr. Jufko gave a Power Point presentation and went through some highlights of the Merritt Island Master Plan Update, followed by questions from the Board. Discussion continued.

Ms. Fontinato and Mr. Jufko concluded their presentation.

**Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes for the March 19, 2009 Regular Meeting****Item B – Consideration and Approval of a Sublease Agreement Between Aircraft Engine Services, LLC and Bristow Academy for Building 26 at Space Coast Regional Airport**

Mr. Sansom called for a motion to approve the Consent Agenda. Mr. Griffin made a motion. Dr. Hosley seconded. Ms. Patch called the question. All voted aye. Motion passed.

**Old Business – None****New Business****Item A – Discussion and Consideration of a Signed Proclamation in Support of the Economic Development Commission of Florida’s Space Coast’s Three Year Strategic Plan: The Journey Forward**

Mr. Sansom asked if the Board had any questions regarding the EDC’s plan. Seeing none, Mr. Sansom asked for a motion to support the proclamation. Mr. Griffin made a motion. Dr. Niazi seconded. Discussion ensued.

Ms. Clifford stated that she couldn’t support the proclamation unless she had the exact plans and intents of the EDC. Mr. Sansom stated that the EDC wasn’t asking the Board to support the plan, just the strategy. Ms. Clifford stated she would like the EDC to come back with the details. Mr. Sansom stated that it was only an outline for the effort to try and come up with a plan and the wording of the proclamation was that the Board would support the planning effort. Dr. Hosley asked if it was feasible that someone from the Airport Authority could join in on the process. Mr. Sansom stated that if the Board approved the proclamation it should be expected that Mr. Powell would be involved in the portions of the activity that would be important and appropriate for the Airport Authority to be involved in. Discussion continued amongst the Board.

Mr. Sansom called the question. All voted aye, except Ms. Clifford who voted nay. Motion passed.

**Item B – Discussion and Consideration of the Master Plan Update for Merritt Island Airport**

Mr. Powell gave a brief overview of the item and recommended that the Board approve the Master Plan Update for submittal to the FAA and the FDOT. Dr. Niazi

made a motion. Ms. Patch seconded. Mr. Sansom called the question. There were no objections. Motion passed.

### **Item C – Discussion and Consideration of the Proposed 2009-2010 Fiscal Year Budget**

Mr. Powell gave a brief overview of the item, stating that the draft budget was being introduced a little early so Staff could get moving on it. Discussion ensued.

Mr. Griffin made a motion to approve the draft budget. Dr. Hosley seconded. Mr. Sansom called the question. There were no objections. Motion passed.

## **Information Section**

### **Executive Director Report**

Mr. Powell reported that Staff had been successful in getting a unanimous vote from the Selection & Management Committee of EELs to sell the 52 acre parcel off the approach end of Runway 9 at Space Coast Regional Airport directly to the Airport Authority. Mr. Powell stated that the issue was being brought before the County Commissioners on Tuesday, April 28. Discussion continued.

Mr. Powell reported that Staff had received an email from the USDA regarding the funding for the Administration Building at Space Coast Regional Airport. Mr. Powell stated that the USDA was okay with the Airport Authority proceeding, but they wanted to see the finished plans first. Mr. Sansom directed Mr. Powell to get the plans to the USDA as soon as possible. The Board concurred.

Mr. Powell discussed the realignment of Perimeter Road at the Merritt Island Airport. Mr. Powell stated that the Authority would be able to get FAA funding for that project, rather than FDOT funding, due to FDOT's funding reductions. Mr. Powell explained that it would work out better for the Authority since FAA would provide 95% of the funding.

Mr. Powell reported that in the future Staff would be coming to the Board for consideration to use Airport Authority funds for self-funded projects. Mr. Powell explained that one of those projects would be the rehabilitation of the Tower building at Space Coast Regional Airport, stating that since the Tower has been built nothing has been done to it. Mr. Powell stated that there was about \$97,000 worth of repairs needed on the Tower and it was not eligible for AIP funding. Mr. Powell stated that the AWOS equipment at the Merritt Island Airport would need to be relocated and because the equipment was still new it was not eligible for funding, so it would also be a project Staff would bring to the Board to consider for self-funding at a later date. Discussion continued.

Mr. Sansom asked for a project update on the Valiant Air Command (VAC) building. Mr. Powell stated that the VAC had been working with the bank that they

had always used, and the bank was comfortable giving them \$200,000 which still left them short \$200,000. Mr. Powell stated that the VAC went to the Tourism Development Council (TDC) and was successful in getting a unanimous vote to recommend a donation of \$200,000 which would be brought to the Board of County Commissioners for approval. Mr. Powell added the TDC also recommended putting \$100,000 every year into redevelopment of the facilities in Brevard County.

Mr. Powell concluded his report.

### **Attorney Report**

Mr. Pickles reported that he had sent correspondence to FM Florida and KB Homes regarding the Roadway Development agreement near Space Coast Regional Airport, but did not receive a response. Mr. Pickles stated that based on the agreement the road was not required to be constructed until 2013, but there was a provision that allowed the Authority to build the road with a six month notice period and that FM Florida would be required to put the money up to guarantee that it could be reimbursed. Mr. Pickles stated that he guessed there was no response, because neither party knew what they were doing at this point. Mr. Pickles stated there was no requirement that the Board take any action right now, but could force the issue by advising FM Florida and KB homes that Authority was going to actually take on the construction themselves, which would trigger some requirements. Mr. Pickles stated that 4Frontiers was going to need some type of road to be built, and they were looking for some assurances that it would be done. Discussion continued.

Mr. Pickles reported that he was still moving forward on the insurance issue from the 2004 hurricane claims, stating that he had received a call from the attorney who said that they were still looking at the case and would get back to him at a later date. Mr. Pickles stated that the Board could put in an ultimatum date if nothing was resolved by the summer. Mr. Pickles stated that to be fair to the insurance company, some of the delay was due to County not providing all the information to the insurance company once the Airport Authority had submitted it to the County.

Mr. Pickles concluded his report.

### **Check Register & Budget to Actual**

Mr. Sansom asked if there were any questions. Seeing none, Mr. Sansom concluded the report.

### **Administration & Project Reports**

Mr. Powell stated that nothing had changed, but he was in the process of updating the reports per Ms. Clifford's request at the last Board meeting. Mr. Powell also

stated that the bids were out for the Fuel Facility Project at the Merritt Island Airport and the Specs & Plans were going out the door rapidly.

### **Authority Members Report**

Dr. Hosley discussed an upcoming State Investment Summit on May 27, 2009. Dr. Hosley stated that the Summit was regarding the possibility of a future Spaceport development in the County. Discussion continued.

Dr. Niazi announced that he had finally finished building his airplane after seven years.

Mr. Sansom stated that the funding from FDOT was really short and he had never seen anything like it. Mr. Sansom discussed the current economic situation with the State of Florida.

### **Public & Tenants Report**

Mr. Bill Weiler from the Civil Air Patrol (CAP) discussed how the CAP had assisted in taking aerial photographs in the flooded areas of North Florida. Mr. Weiler stated that the photos had been included in a package which was submitted to the President. Mr. Weiler gave some examples of the types of things that the CAP did. Mr. Weiler concluded his report, stating that the CAP was looking forward to getting their training center completed at the Merritt Island Airport. Discussion continued.

### **Adjournment**

Mr. Sansom asked for a motion to adjourn. Mr. Griffin made a motion to adjourn the meeting. Dr. Hosley seconded the motion. Mr. Sansom called the question. All voted aye. Meeting was adjourned.

---

JERRY SANSOM, CHAIRMAN

---

VERONICA CLIFFORD, SECRETARY