

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on May 21, 2009 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Ms. Patricia Patch, Vice Chair/Treasurer; Ms. Veronica Clifford, Secretary; Mr. Ken Griffin; Dr. Wasim Niazi; Mr. Al Elebash; Mr. Michael D. Powell, C.M., ACE, Executive Director; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. David L. Hosley was absent.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked the Board if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom called for a motion. Ms. Patch made a motion to approve the Agenda as presented. Mr. Griffin seconded. Mr. Sansom called the question. There were no objections to the motion. Motion passed.

Appearances – None**Presentations****Item A – Mr. Brian Pendleton of Airport Engineering Company – Discussion of Invoices 09064 and 09065 in Reference to the Merritt Island Fuel Farm Project**

Mr. Powell acknowledged Mr. Brian Pendleton of Airport Engineering Company to discuss invoices 09064 and 0965 for the Merritt Island Fuel Farm Project. Mr. Powell also gave a brief overview of the bidding process for the Fuel Farm Project.

Mr. Pendleton went over the invoices, explaining that invoice 09064 in the amount of \$18,188.00 was from his firm for basic engineering services, which represented 100% of the value of the site measurements, 85% of the design and permitting phase and 50% of the bidding and contracting phase. Mr. Pendleton explained that invoice 09065 in the amount of \$2,783.00 was for investigative testing; including three individual soil borings and an in place permeability test for the pond, which was 100% finished. Mr. Pendleton said that there were no issues. Mr. Pendleton explained that the testing was not a pollution investigation at the old tanks, which wouldn't happen until after the new tanks were finished and the old tanks were taken out. Mr. Pendleton stated at that time they would measure to see if there was any contamination in the soil or water.

Mr. Pendleton explained that he came to the conclusion that about a foot of soil would need to be removed for bearing capacity under the tank. Mr. Pendleton stated that the reason borings were taken at the location of the pond was because the contractor needed to know what they were excavating to base their bid on.

Mr. Pendleton gave an explanation of the bid process, stating that it was a rarity to bid on three schedules. Mr. Pendleton stated that it would save the Airport Authority money. Mr. Pendleton explained that two contractors, Surge Solutions and Fuel Tech, came within 1% of each other on Bid Schedule Two and he was concerned about the lowest bidder, Surge Solutions, because he wasn't familiar with their aviation fuel experience. Mr. Pendleton continued, stating that Surge Solutions assured him they would have an experienced consultant, Mr. Burnie Whitten, who actually started Fuel Tech. Mr. Pendleton stated that if Mr. Whitten was 100% involved he would be fine with awarding the bid to Surge Solutions. Mr. Pendleton explained how the fuel tank process worked, so that the Board would get an idea of the differences between Surge Solutions and Fuel Tech. Discussion continued.

Mr. Powell requested approval of the invoices. Mr. Elebash made a motion to approve the invoices. Mr. Griffin seconded. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

Consent Agenda

Item A – Approval of the Titusville-Cocoa Airport Authority Minutes for the April 23, 2009 Regular Meeting

Mr. Sansom called for a motion to approve the Consent Agenda. Ms. Patch made a motion. Mr. Griffin seconded. Mr. Sansom called the question. All voted aye. Motion passed.

Old Business - None

New Business

Item A – Discussion and Consideration of Self-funded Projects for 2009

Mr. Powell gave a brief overview of the item, highlighting each proposed self-funded project.

1. Rehabilitation of the Air Traffic Control Tower (ATCT) at the Space Coast Regional Airport: Mr. Powell explained that the ATCT at the Space Coast Regional Airport was in need of an approximately \$100,000 rehabilitation because it was plagued with leaks. Mr. Powell stated that the tower was not eligible for any grant funding. Mr. Pendleton stated that the tower was built in 2001, but was not intended to be a permanent structure.

Mr. Sansom stated that it may be best to approve each item as they were discussed. The Board concurred.

Ms. Patch made a motion to approve the Rehabilitation of the Tower. Ms. Clifford seconded. Discussion ensued.

Mr. Sansom called the question. There were no objections. Motion passed.

2. Disadvantaged Business Enterprise Program (DBE) Update: Mr. Powell explained that the Airport Authority needed to have a current and updated DBE program in place in order show that DBE's had an equal opportunity to receive and participate in FDOT assisted contracts. Mr. Powell stated that this was required for any project receiving a federal grant share of \$250,000 or greater.

Mr. Elebash made a motion to approve. Mr. Griffin seconded. Discussion ensued.

Mr. Sansom called the question. There were no objections. Motion passed.

3. Relocation and set-up of Portable Classrooms donated to the Airport Authority by Brevard County Schools to be used for non-profit groups at the airports: Mr. Powell explained that the Airport Authority, in an effort to show appreciation and support for non-profit groups at the airports such as the Civil Air Patrol, the Experimental Aircraft Association and the Brevard Aviation Association, had lined up some portable classrooms that the Brevard County School system was willing to donate and the Authority could use for those non-profits. Mr. Powell stated that the Airport Authority would need to pay for the cost of relocation and set up, which would be approximately \$5,000 per building.

Mr. Sansom asked what the organizations usually paid for rent. Mr. Powell stated that they currently paid nothing. Mr. Sansom stated that perhaps the Authority should make an effort to recover the associated costs of the portable buildings. Mr. Powell suggested that the Airport Authority request in kind services since the groups really had no money. Mr. Pickles stated that it would be appropriate to ask for either fair market value or in kind services. The Board concurred that the Airport Authority should get something back for providing the buildings. Discussion ensued.

Mr. Sansom stated that there should be agreements with the organizations, but that the Airport Authority shouldn't enter into any long term agreements that would preclude them from changing anything with the buildings in the future. Mr. Elebash suggested that the Airport Authority go ahead and acquire the buildings and then decide how they were going to be used. Discussion continued.

Ms. Clifford gave Mr. Powell direction to work with the non-profit groups. Mr. Sansom concurred with Ms. Clifford and asked Mr. Powell to bring the results back to the Board for further discussion.

Ms. Patch made a motion to acquire the portable buildings. Dr. Niazi seconded. Mr. Sansom called the question. There were no objections. Motion passed.

4. Purchase of two Sport-Utility Vehicles for the Airport Authority: Mr. Powell stated that the Airport Authority was in need of two Sport-Utility Vehicles. Mr. Sansom mentioned that Staff should look at a list of dealers that were going out of business because the Authority may be able to get a very good deal.

Dr. Niazi made a motion to approve the purchase. Mr. Elebash seconded. Discussion continued.

Mr. Sansom called the question. There were no objections. Motion passed.

5. Support for various groups that provided public service throughout the community: Mr. Powell stated that Staff wanted to come up with creative ways for the Airport Authority to be a community leader by donating to various groups that provided public service throughout the community and at the airports, including the Brevard County Public School System, the Titusville and Merritt Island Rotaries, The Titusville and Cocoa Beach Chambers, the Valiant Air Command, EAA Chapters 866 and 724, the Civil Air Patrol, Servant Air Ministries, the Central Brevard Humane Society and the SPCA of North Brevard.

Mr. Sansom asked if the Board thought it was appropriate to make these donations. Mr. Sansom also stated that the Valiant Air Command was already provided assistance through their lease arrangements. Discussion continued.

Ms. Patch stated that she felt unless the donations were airport related, it would be opening a "Pandora's Box", and she felt it would be a big mistake. The Board concurred. Discussion continued.

Mr. Elebash suggested that the Board take no action on the item. The Board concurred.

Information Section

Executive Director Report

Mr. Powell reported that Staff was beginning to move on several projects and he explained the new FAA procedures regarding grants and how it would affect the upcoming project at the Arthur Dunn Airpark.

Mr. Powell reported that Staff had a pre-design meeting with the LPA Group regarding the Administration Building at the Space Coast Regional Airport and things were moving right along. Mr. Powell stated that the LPA Group would soon have some drawings and Staff would share any updates with the Board.

Mr. Powell reported that Staff was looking at the possibility of an Airport Rescue & Firefighting Station (ARFF) at the Space Coast Regional Airport. Mr. Powell added that the City of Titusville had acquired an ARFF vehicle and it needed a home.

Mr. Powell discussed a new CCTV system that would be internet based in order to be able to monitor the three airports. Discussion continued.

Mr. Powell reported that Staff was moving ahead on acquiring the EELs property for the runway safety area at the Space Coast Regional Airport, and that currently the details of the contract were being worked out. Mr. Pickles added that the County attorney approved the contract with minor changes, and hopefully the sale would close some time in the summer.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles reported that he was still working on the insurance issue with the County. Mr. Pickles suggested that if there was no response by August, the Board should consider taking some type of action.

Check Register & Budget to Actual

Mr. Powell stated that everything was in order. Ms. Clifford asked about a payment to Energywize. Mr. Powell stated that the payment was to replace the air conditioners at the old church building adjacent to the Arthur Dunn Airpark. Ms. Clifford asked how the lease was going for that building with the City of Titusville. Mr. Powell stated that Staff and the City were still working on that. Discussion continued.

Administration & Project Reports

Mr. Powell stated that nothing had changed, but there would be shortly.

Authority Members Report

Ms. Patch reported that she had recently visited a privately funded commercial airport in Branson, MO and found it very impressive.

Ms. Clifford discussed the idea of the Airport Authority going independent, since they were already self-sufficient. Mr. Sansom stated that the enabling legislation would need to be changed. The Board discussed the pros and cons of becoming an independent district.

Mr. Sansom discussed the most recent Florida Legislative Sessions and the fact that the Federal Government put up \$5 billion to the state. Mr. Sansom stated that if the

state hadn't received that money, they would have had to make cuts in the budget. Mr. Sansom added that the way transportation was funded would need to change. Discussion continued.

Public & Tenants Report

Mr. Wayne Eleazer, a tenant at the Merritt Island Airport, discussed a new law taking effect next year that all fuel must have alcohol. Mr. Eleazer stated that currently many aircraft owners were using automotive fuel, but could not use automotive fuel with alcohol in it, so the change would greatly affect those aircraft owners. Mr. Eleazer suggested that the Airport Authority could provide auto fuel at the airports. Mr. Sansom suggested that AOPA get involved and asked if anyone had any issues with the Authority getting involved. Mr. Powell stated that he would look into it. Discussion continued.

Mr. Tony Yacono further discussed the issue related to alcohol in the fuel. Mr. Yacono reported that the Merritt Island Airport recently held two events, Adopt a Pilot and Young Eagles. Mr. Yacono stated that both events went very well. Mr. Yacono discussed some recent complaints from residents around the Merritt Island Airport about aircraft related noise. Mr. Yacono stated that he had done some research and discovered that the aircraft were not Merritt Island Airport related. Mr. Yacono complimented that Airport Authority Staff and also complimented the Facilities Staff for doing such a tremendous job on painting the stripes and numbers on the taxiways and also for the maintenance on the t-hangars.

Adjournment

Mr. Sansom asked for a motion to adjourn. Ms. Clifford made a motion to adjourn the meeting. Dr. Niazi seconded the motion. Mr. Sansom called the question. All voted aye. Meeting was adjourned.

JERRY SANSOM, CHAIRMAN

VERONICA CLIFFORD, SECRETARY