

## SPECIAL MEETING

TITUSVILLE-COCOA AIRPORT AUTHORITY

OCTOBER 31, 2003

The special meeting of the Titusville-Cocoa Airport Authority was held on October 31, 2003, at 9:00 a.m., at the Titusville-Cocoa Airport Authority office, 355 Golden Knights Boulevard, Titusville, Florida. The following members were present: Frank Kinney, Chairman; Philip R. Thompson, Secretary; Russell Alarie, Treasurer; Joel H. Taft; Jay G. M. Schenck; and Timothy F. Pickles, Esq.; Airport Attorney. R. Craig Rastello, Vice Chairman, and Brian M. Lally, P.E., were absent.

### **Roll Call**

Mr. Kinney requested roll call and determined a quorum was present. All Authority members were present with the exception of Craig Rastello and Brian Lally.

### **Business To Be Discussed**

**Item A** – Interviews for the Three Final Candidates for the Executive Director Position.

Mr. Kinney reviewed some further questions that he would like to incorporate into the interview in addition to the Board questions.

Mr. Schenck suggested having the candidates fill out an employment application prior to their departure. The Board concurred with his request.

Discussion ensued regarding the contract stipulations.

Mr. Kinney advised that further discussion of the contract would take place following the interviews.

Mr. Lally joined the meeting at 9:20 AM.

Three interviews were conducted with the final candidates. Each interview allotted 1½ hours, including a fifteen-minute candidate presentation followed by a question and answer period.

The schedule for the interviews was as follows:

9:00 AM	Tim Whitman
10:30 AM	Fred Watts
12:00 PM	Lunch
1:00 PM	Paul Phillips

Mr. Kinney called a short recess at 10:25 AM.

The meeting reconvened at 10:35 AM.

Following the second interview, Mr. Kinney advised that a Board member had suggested moving the November Board meeting ahead by one week in order to have Mr. Edwards physically present.

Mr. Schenck motioned to reschedule the Board meeting for Thursday, November 6, 2003 at 1:30 PM, seconded by Mr. Alarie.

Mr. Kinney called the question. All voted Aye. Motion passed unanimously.

Mr. Kinney called a lunch recess at 12:05 PM.

The meeting reconvened at 1:00 PM to conduct the final interview.

Mr. Kinney called a short recess at 2:15 PM.

The meeting reconvened at 2:20 PM.

Discussion ensued among the Board regarding the three candidates and their individual opinions of each.

The Board ranked the candidates as follows: 1 – Fred Watts, 2 – Tim Whitman, and 3 – Paul Phillips.

Discussion ensued regarding the stipulations of the current contract.

The Board discussed potential minor changes that could be incorporated in the contract.

Mr. Taft motioned to request the Chairman in the presence of legal counsel to contact Mr. Watts and negotiate a contract. If a negotiation cannot be reached with Mr. Watts, then negotiations would take place with Mr. Whitman. Mr. Alarie seconded the motion.

Mr. Kinney called the question. All voted Aye. Motion passed unanimously.

Discussion continued regarding a salary offer.

Mr. Schenck motioned to offer Mr. Watts a salary of \$75,000.00 with an initial salary review in six months followed by an annual salary review, plus the current benefits package including the contract consistent with the terms of the current contract as modified earlier to include a 90-day probationary period. Mr. Thompson seconded the motion.

Mr. Kinney called the question. All voted Aye. Motion passed unanimously.

The special meeting was adjourned at 4:35 PM.

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FRANK KINNEY, CHAIRMAN

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PHILIP R. THOMPSON, SECRETARY